

Oxford Township Trustees
Minutes
April 13, 2010

	<u>ITEM</u>
Call to Order	42-10
Approval of Agenda	43-10
Recognition of Guests	44-10
Approval of Minutes of March 9, 2010	45-10
Approval of Financial Report	46-10
Consideration of Compensation for Officers Completing Probation	47-10
Consideration of Air Conditioning Proposals	48-10
Discussion of Ohio Township Records Manual	49-10
Standing Items	50-10
Other Items	51-10
Approval of Resolution for Agricultural Easement	52-10
Approval to Pay Bills	53-10
Executive Session	54-10
Adjournment	55-10

Oxford Township Trustees
Minutes
April 13, 2010

42-10 Call to Order

At 7:00 p.m., Mr. Salmon called the meeting to order at the Oxford Township Building.

Present: Mr. Frimerman, Mr. McDonough, Mr. Salmon
Absent: None

43-10 Approval of Agenda

Mr. Frimerman moved, Mr. McDonough seconded the motion to approve the agenda as amended.

Aye: Mr. Frimerman, Mr. McDonough, Mr. Salmon
Nay: None
Mr. Salmon declared the motion carried 3-0

44-10 Recognition of Guests

Ms. Terri Tharp presented information on the upcoming Library Levy

Mr. Sam Fitton presented a proposed resolution for an agricultural easement for property owned by Marc Tincher and Danielle Mann. Mr. Salmon pointed out several errors in the resolution and posed questions regarding a Beissinger Road property that had an agricultural easement that had difficulty selling and right of way issues on the proposed property. Mr. Fitton stated the property on Beissinger Road sold at auction for the asking price and the information communicated in the paper was misleading. Ms. Mann stated the appraisal included the right of way property in questions and presented the deed for review by the Trustees. Mr. Salmon expressed concern that the Resolution request was made on April 12th without property notice for consideration by the Trustees. Mr. Frimerman stated this is the first application for the property owners and there is no chance the easement would be granted this year. Mr. Frimerman stressed the importance of submitting the resolution so that it would count toward future consideration. Mr. McDonough originally proposed to table the resolution but due to timing issues agreed to consider contingent upon correcting the errors in the resolution.

45-10 Approval of Minutes of March 9, 2010

Mr. Frimerman moved, Mr. McDonough seconded the motion to approve the minutes of March 9, 2010 as presented.

Aye: Mr. Frimerman, Mr. McDonough, Mr. Salmon

Nay: None

Mr. Salmon declared the motion carried 3-0

46-10 Approval of Financial Report

Mr. Frimerman moved, Mr. McDonough seconded the motion to approve the financial report as presented. Mr. Rowan stated revenues were coming in on budget and the tax settlement would be posted in April. Mr. Salmon asked about the \$25,000 reconciling item in the bank reconciliation. Mr. Rowan explained it was due to timing of posting a transfer from the investment account to the checking account to cover cash flow problems for the Police Fund.

Aye: Mr. Frimerman, Mr. McDonough, Mr. Salmon

Nay: None

Mr. Salmon declared the motion carried 3-0

47-10 Consideration of Compensation for Officers Completing Probation

A discussion took place regarding probationary increases for officers. Mr. Rowan stated that officers in 2008 coming off probation received the same .25 cent raise as all other officers did on their anniversary date. Mr. Rowan stated he believes the original .50 cent probationary increase was awarded at a time when raises were .50 cents on the hour. Mr. Rowan stated the Trustees acted to award .25 cent raises in 2009 and 2010 based on the anniversary dates. Mr. Rowan stated the officers coming off probation were given the appropriate .25 cent raise on their anniversary date as approved by the Trustees for the past two years.

48-10 Consideration of Air Conditioning Proposals

Mr. Salmon presented a revised proposal from Byrco to include insulation. The revised bid summary is as follows:

- Robin Smith Electric \$4,170.70
- Byrco (No insulation) \$2,800.00
- Byrco (Insulation) \$3,000.00

Mr. Frimerman moved, Mr. McDonough seconded the motion to approve the purchase of an air conditioning unit from Byrco in the amount of \$3,000.

Aye: Mr. Frimerman, Mr. McDonough, Mr. Salmon

Nay: None

Mr. Salmon declared the motion carried 3-0.

49-10 Discussion of Ohio Township Records Manual

Mr. Rowan presented an Ohio Township Records Manual he was able to locate on the web. Mr. Rowan stated the manual is quite dated. Mr. Salmon stated he contacted Mr. Phil Russo and plans to meet with him in the future on a more recent publication.

50-10 Standing Items

-Cemetery Report

-No Report

-Road Report

-Mr. Hoelle provided a road report to the Trustees.

- Culvert inspections
- Attended Ice Conference
- Preparation for May 4 election

-Police Report

-Chief Goins provided a police report to the Trustees.

- New Cruiser on road
- 2 Officers went to Illinois to interview a rape victim
- Discussed the need for credit card
 - Chief will request sample policies from other departments
- Construction on 27N causing detours for semi trucks. Tickets being issues by County Sheriff.
- Weapon trade-in delayed until the new weapon is inspected

-Committee Reports

Comprehensive Plan/Land Use

Oxford Township

-No Report

Oxford City

-No Report

Emergency Management Meeting

-Next meeting on May 11th.

Community Improvement Corporation (CIC)

Mr. Frimerman stated the CIC voted to support the Job Ready Site Application for the Day Lilly Farm.

51-10 Other Items

Mr. Salmon stated he has discussed the upcoming Bicentennial picnic scheduled at the covered bridge park with the Oxford Mayor. Mr. Salmon and Chief Goins expressed concern over potential traffic issues.

Mr. Salmon stated the next Emergency Management Meeting is scheduled on the same night as the May Township meeting. Mr. Rowan suggested moving the meeting to May 10th.

52-10 Approval of Resolution for Agricultural Easement

Mr. McDonough moved, Mr. Salmon seconded the motion to approve the Agricultural Easement as proposed by Marc Tincher and Danielle Mann.

Aye: Mr. McDonough, Mr. Salmon

Nay: None

Abstain: Mr. Frimerman

Mr. Salmon declared the motion carried 2-0-1.

53-10 Approval to Pay Bills

Mr. Frimerman moved, Mr. McDonough seconded the motion to approve the payment of bills.

Aye: Mr. Frimerman, Mr. McDonough, Mr. Salmon

Nay: None

Mr. Salmon declared the motion carried 3-0

54-10 Executive Session

No executive session was held.

55-10 Adjournment

At 8:50 p.m., Mr. Frimerman moved, Mr. McDonough seconded the motion to adjourn the meeting.

Aye: Mr. Frimerman, Mr. McDonough, Mr. Salmon

Nay: None

Mr. Salmon declared the motion carried 3-0

Respectfully submitted,
James M. Rowan, Fiscal Officer

Trustee

Trustee

Trustee

Fiscal Officer