

Oxford Township Trustees
Regular Meeting Minutes
December 16, 2010

	<u>ITEM</u>
Call to Order	149-10
Approval of Agenda	150-10
Recognition of Guests	151-10
Approval of Minutes of November 9, 2010	152-10
Approval of November Financial Report	153-10
Approval of Return of Advances	154-10
Approval of Final 2010 Appropriations	155-10
Approval of 2011 Permanent Appropriations	156-10
Approval of Property/Casualty/Fleet Insurance for 2011	157-10
Approval of I.R.S. Mileage Rate for 2011	158-10
Approval of Health Care Resolution	159-10
Approval to Compensate Trustees on the Salary Method	160-10
Approval of \$100 Sponsorship Payment for Randall Arendt Workshop	161-10
Standing Items	162-10
Other Items	163-10
Approval to Pay Bills	164-10
Executive Session	165-10
Approval of 2011 Wages & Salaries	166-10
Adjournment	167-10

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ITEM 149-10 Call to Order

At 7:00 p.m., Mr. Salmon called the meeting to order at the Oxford Township Building.

Present: Mr. Gary Salmon, Mr. Larry Frimerman
Absent: Mr. McDonough
Others Present: Dave Hoelle, Jim Rowan, Chief Goins

ITEM 150-10 Approval of Agenda

Mr. Frimerman moved, Mr. Salmon seconded the motion to approve the agenda as amended.

Aye: Mr. Frimerman, Mr. Salmon

Nay: None

Mr. Salmon declared the motion carried.

ITEM 151-10 Recognition of Guests

Mr. David Brown, Butler County Auditor's Office shared information with the Trustees regarding dog tag renewals and DTE 26 forms that can be filed by residents that experience a property loss as a result of a storm or fire. Mr. Brown stated a partial credit can be received on their tax bill while the property is being refurbished.

Mr. Coe Potter expressed concern over recent no parking signs in the right-a-way on Bonham and Shadowy Hills Drive. Mr. Potter stated the signs create a parking issue for those that want to hike the trails. Mr. Salmon stated the Trustees needed to be consistent and couldn't allow parking in some rights of way.

Mr. Jim Reid expressed similar concerns with the no parking signs as it relates to parking during routine maintenance.

After some deliberation, Mr. Salmon agreed to send Mr. Reed a letter requesting that the signs be changed to allow for authorized vehicles and support for temporary parking at Yager Stadium for those that wish to walk the trail. Mr. Potter stated he would also send a letter requesting consideration for a few parking spaces at Yager for access to the trail.

Mr. Jim Rubenstein stated that Mr. Randall Arendt will be in Oxford January 31, 2011 and February 28, 2011 to make a presentation and present a workshop to elected officials on Conservation Development. Mr. Rubenstein asked for a small sponsorship donation for the event.

ITEM 152-10 Approval of Minutes of November 9, 2010

Mr. Frimerman moved, Mr. Salmon seconded the motion to approve the minutes of November 9, 2010 as presented.

Aye: Mr. Frimerman, Mr. Salmon
Nay: None
Mr. Salmon declared the motion carried.

ITEM 153-10 Approval of November Financial Report

Mr. Rowan presented the November Financial Report to the Trustees. Mr. Rowan stated most of the bills have been processed for 2010. Mr. Salmon moved, seconded by Mr. Frimerman to approve the financial report as presented.

Aye: Mr. Frimerman, Mr. Salmon
Nay: None
Mr. Salmon declared the motion carried.

ITEM 154-10 Approval of Return of Advances

Mr. Rowan requested approval to return all 2010 advances previously made to other Township Funds for cash flow purposes. Mr. Frimerman moved, seconded by Mr. Salmon to approve the return of advances as presented.

Aye: Mr. Frimerman, Mr. Salmon
Nay: None
Mr. Salmon declared the motion carried.

ITEM 155-10 Approval of Final 2010 Appropriations

Mr. Rowan, Fiscal Officer presented the 2010 Final Appropriations. Mr. Frimerman moved, Mr. Salmon seconded the motion to approve final appropriations as presented.

Fund:		Final Appropriation:
1000	General	\$ 365,152
2011	Motor Vehicle License Tax	\$ 12,685
2021	Gasoline Tax	\$ 84,814
2031	Road & Bridge	\$ 58,060
2191	Special Levy – Fire	\$ 96,050
2192	Special Levy – Police	\$ 417,622
2231	Permissive Motor Vehicle	<u>\$ 21,520</u>
	Total	\$1,055,903

Aye: Mr. Frimerman, Mr. Salmon
Nay: None
Mr. Salmon declared the motion carried.

ITEM 156-10 Approval of 2011 Permanent Appropriations

Mr. Rowan, Fiscal Officer presented the 2011 Permanent Appropriation Resolution to the Trustees. Mr. Rowan stated that most appropriation line items increased by 3% to account for inflation except for Health Care costs which was increased by 10%. Mr. Rowan stated money was budgeted for road improvements and additional police vehicles for 2011. Mr. Rowan stated the appropriations can be modified throughout the year as approved by the Trustees.

Mr. Frimerman moved, Mr. Salmon seconded the motion to approve the 2011 Permanent Appropriations as presented.

Fund:		Permanent Appropriation:
1000	General	\$260,355
2011	Motor Vehicle License Tax	\$ 10,600
2021	Gasoline Tax	\$102,573
2031	Road & Bridge	\$ 54,564
2191	Special Levy – Fire	\$ 69,762
2192	Special Levy – Police	\$376,447
2231	Permissive Motor Vehicle	<u>\$ 45,417</u>
	Total	\$919,718

Aye: Mr. Frimerman, Mr. Salmon

Nay: None

Mr. Salmon declared the motion carried.

ITEM 157-10 Approval of Property/Casualty/Fleet Insurance for 2011

Mr. Rowan presented the insurance renewal at a renewal price of just over 12% for 2011. Mr. Rowan stated the 2010 premium was \$16,376 and the 2009 premium was 14,575.

Mr. Frimerman moved, Mr. Salmon seconded the motion to approve the insurance coverage with OTARMA, at an annual cost of \$18,823.00 effective January 1, 2011.

Aye: Mr. Frimerman, Mr. Salmon

Nay: None

Mr. Salmon declared the motion carried.

ITEM 158-10 Approval of I.R.S. Mileage Rate for 2011

Mr. Rowan, Fiscal Officer requested approval of the I.R.S. mileage rate for 2011 for personal use of vehicle outside of normal Township business. Mr. Salmon moved, Mr. Frimerman seconded the motion to approve the 2011 I.R.S. rate as presented.

Aye: Mr. Frimerman, Mr. Salmon

Nay: None

Mr. Salmon declared the motion carried.

ITEM 159-10 Approval of Health Care Resolution

Mr. Frimerman moved, Mr. Salmon seconded the motion to approve the following resolution:

Whereas, the Oxford Township Trustees has chosen not to procure a health care plan under R.C. 505.60 and has chosen instead to reimburse a township officer or employee for each out-of-pocket premium attributable to the coverage provided for them for insurance benefits described in R.C. 505.60(A) that the officer or employee otherwise obtains;

Whereas, the Oxford Township Trustees, Fiscal Officer, and Full-Time employees are eligible for reimbursement;

Whereas, the maximum reimbursement per person shall not exceed \$1,000/per month, to cover both the officer/employee and his/her immediate dependents, if any.

Whereas, reimbursement shall only be made for premiums associated with health care including benefits for hospitalization, surgical care, major medical care, medical care, and prescription drugs. Reimbursement shall not be made for disability, dental care, eye care, long-term care as described in R.C. 124.841, or sickness and accident insurance.

Now, therefore, be it resolved, that the Oxford Township Trustees amend its previous resolutions regarding reimbursement of health care premiums to comply with the recent amendment to R.C. 505.601 by the passage of HB458.

Aye: Mr. Frimerman, Mr. Salmon

Nay: None

Mr. Salmon declared the motion carried.

ITEM 160-10 Approval to Compensate Trustees on Salary Method

Mr. Frimerman moved, Mr. Salmon seconded the motion to compensate the Trustees based on the Salary Method.

Aye: Mr. Frimerman, Mr. Salmon

Nay: None

Mr. Salmon declared the motion carried.

ITEM 161-10 Approval of \$100 Sponsorship Payment for Randall Arendt Workshop

Mr. Frimerman moved, Mr. Salmon seconded the motion a \$100 Sponsorship Payment for Randall Arendt Workshop.

Aye: Mr. Frimerman, Mr. Salmon

Nay: None

Mr. Salmon declared the motion carried.

ITEM 162-10 Standing Items

-Cemetery Report

-Mr. Hoelle stated a number of cemetery urns have been stolen in area cemeteries and he expressed concern that military plaques could become a target.

-Road Report

-Mr. Hoelle provided a copy of his road report to the Trustees. Items included:

- Plowing snow
- Consideration of road resurfacing
- Confirmation on culvert replacement on Bonham Road at an estimated cost of \$17,000. Trustees confirmed.
- Discussion of snow blower and replacement tractor. Mr. Salmon stated we would discuss this further at the January meeting.

-Police Report

-Mr. Goins provided a copy of his police report to the Trustees. Items included:

- Mr. Rowan administered the Oath of Office to Auxiliary Officer Russell Riegler
- Letters of commendation was given to Constable Konnagan, Webb, and Gieger for service to the Township
- Recommend Constable Piccioni be promoted to Corporal

-Committee Reports

Comprehensive Plan/Land Use

Oxford Township

-No Report

Oxford City

-No Report

Emergency Management Meeting

- Mr. Salmon reported on his last EMA meeting. Mr. Salmon stated that Townships historically haven't had to contribute where City government has had to contribute .40 cents per person with the municipality. Mr. Salmon stated a proposal is under consideration that would include Townships at .20 cents beginning in 2012, .43 cents in 2013 and .46 cents in 2016. Mr. Salmon stated Oxford Township's contribution would be \$524.40 in 2012 and \$1,206.12 in 2016. Mr. Salmon stated that concerns were expressed over the amount of revenue it would generate so other proposals may be presented spreading the cost more evenly among jurisdictions. Mr. Salmon stated Townships wishing not to contribute are mandated by law to create their own EMA.

Community Improvement Corporation (CIC)

- Mr. Frimerman stated a letter was sent to the City requesting annexation for the proposed Tech Park on St. Rt. 73. Further, Mr. Frimerman stated the marketing study is moving forward and the CIC is preparing to approve a few revolving loans.

ITEM 163-10 Other Items

- 2011 Meeting Dates will remain the second Tuesday of each month at 7:00 p.m. Mr. Salmon stated 4 meetings would need to be rescheduled throughout the year due to the EMA meetings.
- Mr. Salmon stated he sent thank you letters to First Financial Bank and First Christian Church for support of the County Township Dinner hosted by Oxford Township.
- Mr. Salmon stated the Sheriff's office attempted to bill Oxford Township for usage fees associated with communication devices without negotiated the fee in advance. Mr. Salmon stated a letter is expected from the Sheriff's department indicating the usage fee was billed in error.

ITEM 164-10 Approval to Pay Bills

Mr. Frimerman moved, Mr. Salmon seconded the motion to approve the payment of the bills as presented.

Aye: Mr. Frimerman, Mr. Salmon

Nay: None

Mr. Salmon declared the motion carried.

ITEM 165-10 Executive Session

At 9:05 p.m., Mr. Frimerman moved, Mr. Salmon seconded the motion to go into executive session for the purpose of discussing 2011 wages & salaries for Township employees.

Aye: Mr. Frimerman, Mr. Salmon

Nay: None

Mr. Salmon declared the motion carried.

Mr. Salmon declared the motion back in public session at 9:25 p.m.

ITEM 166-10 Approval of Pay Increases for Oxford Township Employees

Mr. Frimerman moved, Mr. Salmon seconded the motion to approve the following pay increases as presented by Mr. Salmon effective 1/1/11.

- Police Chief \$42,350/year
- Patrick Piccioni \$1.00 hour promotion to Corporal
- All other police officers (excluding probation) .25 cents/hour
- Police officers on probation .25 cents/hour after probation completed
- Police Holiday Pay: \$15.00/hour (No change)
- Seasonal Road Dept: \$15.00/hour
- Dannie Witter \$19.85/hour
- David Hoelle \$21.75/hour

Aye: Mr. Frimerman, Mr. Salmon
Nay: None
Mr. Salmon declared the motion carried.

ITEM 167-10 Adjournment

At 9:28 p.m., Mr. Frimerman moved, Mr. Salmon seconded the motion to adjourn the meeting.

Aye: Mr. Frimerman, Mr. Salmon
Nay: None
Mr. Salmon declared the motion carried.

Respectfully submitted,
James M. Rowan, Fiscal Officer

Trustee

Trustee

Trustee

Fiscal Officer