

Oxford Township Trustees  
Minutes  
July 9, 2012

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89-12 Call to Order

At 7:00 p.m., Mr. Frimerman called the meeting to order at the Oxford Township Building.

Present: Mr. Frimerman, Mr. Kinne, Mr. Salmon  
Absent: None  
Others Present: Chief Goins, Mr. Hoelle, Jim Rowan, Visitors as noted below

90-12 Pledge of Allegiance

Mr. Salmon led the audience in the pledge of allegiance.

91-12 Oath of Office

Mr. Rowan administered the Oath of Office to Auxiliary Officers Michelle Fern and Julia Huff. Several family members were in attendance for the oath of office.

92-12 Recognition of Guests

Mr. David Brown, Butler County Auditor's Office provided an update to the Board regarding the following:

- Forfeited Land Sale – July 26, 2012 at Government Services Building – 9:00 a.m.
- Butler County Fair – July 22-28
  - Dog Tags will be available without penalty at the fair
  - Available to answer questions regarding property values
- Real Estate Photo Project completed in Oxford Township

Mr. Salmon requested information on the status of Board of Revision cases. Mr. Salmon further stated a resident is waiting on a response regarding an application made for the Homestead Exemption. Mr. Brown stated he would look into both matters.

93-12 Approval of Minutes of June 11, 2012

Mr. Salmon moved, Mr. Kinne seconded the motion to approve the minutes of June 11, 2012 as amended to appropriately reflect Mr. Frimerman declaring the motion carried rather than Mr. Salmon.

Aye: Mr. Frimerman, Mr. Kinne, Mr. Salmon

Nay: None

Mr. Frimerman declared the motion carried 3-0

94-12 Approval of Financial Report

Mr. Salmon moved, Mr. Kinne seconded the motion to approve the financial report as presented.

Aye: Mr. Frimerman, Mr. Kinne, Mr. Salmon

Nay: None

Mr. Frimerman declared the motion carried 3-0

95-12 Tax Budget Hearing

Mr. Rowan presented the proposed 2013 Tax Budget and a Financial Forecast illustrating deficit balances in many of the Township funds over the next few years. Mr. Rowan summarized the budget process and indicated the Tax Budget must be adopted by July 15<sup>th</sup> and filed by July 20<sup>th</sup>. Mr. Rowan explained the 2013 Appropriation Resolution that will be considered in December provides the spending authority for 2013. Mr. Rowan stated the Tax Budget is a starting place and changes can be incorporated into the Appropriation Resolution later in the year. Mr. Rowan stated unless the General Fund subsidizes the Road Funds, Fire Funds, and Police Funds, consideration for a levy will be needed in the near future.

Mr. Salmon stated based on the 2012 expenditures in the Medical/Hospitalization line item for the Police Department, an increase in the proposed 2013 budget would be needed. Further, Mr. Salmon stated the \$80,000 allocated in 2012 for a tractor/mower should be moved to the 2013 budget.

A discussion ensued on the financial forecast and timeline for a potential levy. Mr. Salmon suggested that \$200,000 be forecasted for a new Tanker for the Fire Department in 2014. Mr. Salmon stated the City of Oxford has requested a meeting to discuss the contract renewal for Fire/EMS services and the outcome would need to be considered in the forecast.

### 96-12 Approval of 2013 Tax Budget

Mr. Salmon moved, Mr. Kinne seconded the motion to approve the 2013 Tax Budget with the following modifications:

- Increase Medical/Hospitalization Line Item for Police Fund to \$10,100
- Increase Motor Vehicle Line Item for General Fund to \$80,000

Aye: Mr. Salmon, Mr. Kinne, Mr. Frimerman

Nay: None

Mr. Frimerman declared the motion carried 3-0.

### 97-12 Standing Items

#### -Maintenance Report

-Mr. Hoelle provided a road report to the Trustees.

- Completed second round of mowing
- Clean-up of limbs and trees resulting from wind storm
- Durapatching started on July 5<sup>th</sup>

#### -Police Report

-Chief Goins provided a police report to the Trustees.

- New Auxiliary Officers Michelle Fern and Julia Huff
- Extra manpower provided during recent wind storm
- Retired Township Chief Hank Snodderly's spouse Wanda passed away on July 6<sup>th</sup>
- Watching elderly during the extremely hot weather
- Requested \$325 in funding from current budget to send Constable Ebbing to training to become a certified Field Training Officer
- Requested approval to promote Corporal Piccioni to Sergeant with no additional pay

#### -Committee Reports

##### City of Oxford

- Mr. Kinne stated he attended a recent meeting of the City of Oxford where a joint agreement was made between Miami University and Oxford City for police protection. Mr. Kinne stated the agreement wasn't intended necessarily to save money or personnel but to create a better working relationship between the two entities. Mr. Kinne stated they have had some initial conversations with Oxford Township. Chief Goins stated mutual aid agreements are in place between the jurisdictions and conversations continue regarding collaboration around community events. Chief Goins stated Oxford Township Officers are Constables and have greater authority to act outside their jurisdiction than the City of Oxford and Miami University. Chief Goins stated he has a good working relationship with both police chiefs.

Emergency Management Meeting

- No Report

Community Improvement Corporation (CIC)

- Mr. Frimerman stated Lane Library is looking for a new location and had heard that the old Walmart Site is under consideration.

98-12 Approval to Promote Corporal Piccioni to Sergeant

Mr. Kinne moved, Mr. Salmon seconded the motion to approve the appointment of Corporal Piccioni to Sergeant with no additional pay.

Aye: Mr. Frimerman, Mr. Kinne, Mr. Salmon

Nay: None

Mr. Frimerman declared the motion carried 3-0

99-12 Other Items

-Mr. Frimerman stated he sent the Oxford Township Comprehensive Plan to Dr. Creamer at Miami University. Mr. Frimerman stated he would like written feedback from Mr. Salmon and Mr. Kinne on the letter that will be sent to Miami requesting a meeting with Miami University.

-Mr. Salmon stated the City of Oxford has requested a meeting to discuss the upcoming renewal of the Fire/EMS Contract. Mr. Salmon asked for potential dates for the meeting. After a brief discussion, July 31<sup>st</sup> and August 10<sup>th</sup> were suggested with preference being at 5:00 on August 10<sup>th</sup>.

-Mr. Salmon stated the Public Works Integrating Committee is seeking nominations to serve on the Board. Mr. Salmon stated the purpose of the committee is to study infrastructure needs throughout the region. Mr. Salmon stated the goal is to promote a slate of officers that can be supported by area Townships that ensure we have a voice at the table. Mr. Salmon stated that while they are still finalizing nominations to the Board, he asked that we vote with the block of townships to provide us the greatest opportunity to be heard. Consensus was reached for Mr. Salmon to vote with the block of townships.

-Mr. Rowan presented information on the 2013 Workers Compensation Group Rating Program with Frank Gates and the Ohio Township Association (OTA). Mr. Rowan expressed concern over the fee and service level provided by Frank Gates. Mr. Rowan stated he received a quote to serve as our Third Party Administrator for 1/3 of the cost of Frank Gates but couldn't make the move because Frank Gates and OTA have the only Group Rating Program for Townships. Mr. Rowan stated he would be reaching out to Matt DeTemple with the OTA expressing his concern over the program costs. Mr. Rowan further stated he would work with Townships in Southwest Ohio over the next year to establish a group program in an effort to lower costs and create greater service.

100-12 Approval of 2013 Workers Compensation Group Rating Program

Mr. Salmon moved, Mr. Kinne seconded the motion to approve the 2013 Workers Compensation Group Rating Program with the Ohio Township Association (OTA) and Frank Gates.

Aye: Mr. Salmon, Mr. Kinne, Mr. Frimerman

Nay: None

Mr. Frimerman declared the motion carried 3-0.

101-12 Approval to Pay Bills

Mr. Salmon moved, Mr. Kinne seconded the motion to pay the bills.

Aye: Mr. Frimerman, Mr. Kinne, Mr. Salmon

Nay: None

Mr. Frimerman declared the motion carried 3-0

102-12 Executive Session

At 8:45 p.m., Mr. Salmon moved, Mr. Kinne seconded the motion that the Board go into executive session for the purpose of discussing the compensation of public personnel.

Aye: Mr. Salmon, Mr. Kinne, Mr. Frimerman

Nay: None

Mr. Frimerman declared the motion carried 3-0.

Mr. Frimerman declared the meeting back in public session at 9:20 p.m.

103-12 Adjournment

At 9:20 p.m., Mr. Salmon moved, Mr. Kinne seconded the motion to adjourn the meeting.

Aye: Mr. Frimerman, Mr. Kinne, Mr. Salmon

Nay: None

Mr. Frimerman declared the motion carried 3-0

Respectfully submitted,  
James M. Rowan, Fiscal Officer

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Trustee

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Trustee

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Trustee

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Fiscal Officer